

**Changemaking Mentor for First-Year Students Job Description**  
**(Formerly Mentors in Residence)**

**Honors College Mission Statement**

To give students a place where intellectual curiosity, hands-on knowledge, interdisciplinary collaboration, service, and compassion for one another are central to their experience. We are committed to advancing a diverse, inclusive, and equitable community where all members have the opportunity, understanding, and support to thrive and to pursue a career with purpose.

**Curiosity. Knowledge. Purpose.**

**About the Changemaking Mentor Program – Focus on First-Year Students**

The mission of the Honors College Changemaking Mentor program for First-Year Students is to support the Honors College experience of incoming students, and ease the first-year transition to college. Honors College Changemaking Mentors for First-Year Students are live-in, part-time, student leaders within the Honors College residence hall. Changemaking Mentors for First-Year Students work to support first-year Honors College students in their transition to college life through facilitating a diverse, equitable, and inclusive environment, academic success mentoring, collaborating with Honors College faculty and staff, and supporting the overall mission of the Honors College first-year experience.

**Changemaking Mentor for First-Year Students Core Responsibilities**

- **Mentoring:** Be available, accessible, and visible to mentees and serve as a resource for student initiated questions, issues, and concerns
- **Community Development:** Foster Honors College community involvement through wing-based programs, promote an inclusive community, and develop a positive relationship with the Resident Assistant in the community
- **Collaborative Programming:** Create, manage, and collaborate to lead programming efforts in the Honors College residence hall. Assigned program areas include Academic Experience, Civic Responsibility, Douglass Residential College, Faculty Fellows, Lead Mentors Training & Development, and Professional Development.
- **Administrative Duties:** Support general administrative work and needs of the Honors College, attend regular trainings to further personal and professional development
- **Serving as a Team Member/Role Model:** Act as a role model and referral agent for student questions and concerns, give and receive feedback in a professional manner, maintain confidentiality, balance multiple commitments and handle stress appropriately

**Changemaking Mentor for First-Year Students Programming Requirements**

All Changemaking Mentors for First-Year Students will be expected to assist in the planning and implementation of high-quality, educational programs for Honors College students as required per semester. All Changemaking Mentors will be required to collaborate on at least one program per semester with their assigned Honors College collaborator and coordinate a minimum of one program focused on diversity, equity, and inclusion each year. All Changemaking Mentors for First-

Year Students will also be expected to support other programs taking place in the Honors College residence hall as needed.

### **Program Areas**

The Changemaking Mentors for First-Year Students positions will each focus on a very specific area of programming:

- **Academic Experience Programs (2):** Co-constructing programs with a member of the Academic Affairs staff. Examples include exploring majors, stress relief/relaxation, study groups, and academic success programs
- **Civic Responsibility Programs (2):** Co-constructing programs with the Assistant Dean for Student Affairs. Examples include exploring community service, social justice/diversity, study abroad, global awareness
- **Douglass Residential College Programs (1):** Programming based on the combined needs of the Honors College and Douglass Residential College communities
- **Faculty Fellows Programs (2):** Co-constructing programs with the Faculty Fellows, including but not limited to cultural and academic trips, academic programs, social programs in residence
- **Professional Development Programs (2):** Co-constructing programs with the Assistant Dean for Professional Development. Examples include exploring internship/career opportunities, networking events, alumni collaborations, etc.